



24 June 2020

Dear Parents/carers,

I hope this letter finds you and your family safe and well.

You are receiving this letter because you have told us that your child(ren) will not be returning to school before September.

I wanted to let you know about the end of term arrangements, so that you can decide whether or not you will visit the school site before the break.

Unfortunately, this year, we will not be holding our annual Awards day, or our final Parent Consultation session with teachers. We do however plan to give out an annual written report for N2-Y6, and a '2020' memento to each child in C1-C5 at the time of closure. For those children in school, this will be on their last day, and for those children not in school, we have made the arrangements described below.

School will close to all attending children at lunchtime on Thursday 16th July, in order for us to provide socially distanced and staggered times for you to be able to collect your child's report and gift. Teachers and support staff will safely set out tables on the yard for the collections to take place at the following times:

Family surname initial	Date	Time
A – B	Thursday 16 th July	1.30-2.00pm
C – D	Thursday 16 th July	2.00-2.30pm
E – K	Thursday 16 th July	2.30-3.00pm
L – R	Friday 17 th July	9.30-10.00am
S – Z	Friday 17 th July	10.00-10.30am

We will make arrangements to get your family's things to you if you choose not to come, given the current circumstances. If we do not see you, we hope you have a relaxing summer break.

We will be in touch with any further information regarding the reopening of the school in September, but at the moment this guidance has not yet been provided.

As always, we thank you for your kind words during your phone calls, and hope that you continue to #staysafe. We are on 01429 836376 or hesleden@durhamlearning.net if you have any questions, or need to get in touch.

Thank you in advance for your ongoing support during this incredibly unusual and challenging time.

Mrs Dunn
Head Teacher

Mr Andrew Stafford
Chair of Governors